



# GOURAV GUIN MEMORIAL COLLEGE

(Affiliated to Vidyasagar University)

**CHANDRAKONA ROAD**

**P.O.- SATBANKURA \* DIST.- PASCHIM MEDINIPUR \* PIN - 721253**

## Notification

*Dated: Monday, 12 September 2022*

Students who are provisionally admitted to different subjects of UG Semester 1 for the Session 2022-23 are asked to note the followings in connection with the verification of their admission related documents:

### **Schedule of Verification of Documents**

Date & Time	Subjects	Verification Room
19/09/2022 (Monday) [11-00 AM to 02-00 PM]	Honours in Bengali	Room No.: 02
	Honours in English	Room No.: 03
20/09/2022 (Tuesday) [11-00 AM to 02-00 PM]	Honours in Education	Room No.: 02
	Honours in History	Room No.: 03
	Honours in Pol. Science	Room No.: Hall - 1
22/09/2022 (Thursday) [11-00 AM to 02-00 PM]	B. A. (General)	Room No.: 02
	First Letter of their First Name - A to H	Room No.: 03 Room No.: Hall - 1
	B. A. (General)	Room No.: 02
23/09/2022 (Friday) [11-00 AM to 02-00 PM]	First Letter of their First Name - I to N	Room No.: 03 Room No.: Hall - 1
	B. A. (General)	Room No.: 02
	First Letter of their First Name - O to R	Room No.: 03 Room No.: Hall - 1
26/09/2022 (Monday) [11-00 AM to 02-00 PM]	B. A. (General)	Room No.: 02
	First Letter of their First Name - S to Z	Room No.: 03 Room No.: Hall - 1
	B. A. (General)	Room No.: 02
27/09/2022 (Tuesday) [11-00 AM to 02-00 PM]	First Letter of their First Name - S to Z	Room No.: 03 Room No.: Hall - 1

### **List of Documents**

Following documents are to be carried in original and produced at the time of verification. They are to submit one self-attested photocopy of these documents at the time of verification.

- (1) Print Copy of Submitted Application Form & Admission Money Receipt;
- (2) Admit Card of Madhyamik / Secondary or Equivalent Examinations;
- (3) Registration Certificate of Higher Secondary or Equivalent (10+2) Examinations;
- (4) Marksheet of Higher Secondary or Equivalent (10+2) Examinations;
- (5) Caste Certificate issued by Competent Authority, if required;
- (6) AADHAR Card;
- (7) P. W. D. (Person with Disability) Certificate issued by Competent Authority;
- (8) Previous Year's Original Registration (If registered in any University)

### **Steps in Verification Process**

**Step 1:** Entry into the College by showing Admission Application Form and Admission Money Receipt at the College Main Gate;

**Step 2:** Verification of Documents in the allotted Verification Room;

**Step 3:** Signature by the students in the Attendance Sheet kept in the Verification Room;



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**Step 4:** Going to College Office for enrolment of their names in Students' Register.

*All the above steps are to be duly completed so as to make the verification valid.*

### Special Points to be noted

- (1) They are also asked to note that as the admission was only provisional in nature, their admission may be cancelled if they don't turn up for verification on scheduled date and in scheduled time or any of the documents which were uploaded in College Online Admission portal is found to be false / wrong / not issued by competent authority or any of such documents is not produced in original at the time of verification of documents. Production of original documents at the time of verification is must;
- (2) For verification of documents the candidates must present themselves in person. Presence through guardian or representative will not be allowed;

***NB: Verification of admission related documents of provisionally admitted students does not mean they are registered in Vidyasagar University. For registration of their names in Vidyasagar University Students' Registration Portal separate notification will be issued in due course of time.***



Dr. Anupam Parua

Principal

Gourav Guin Memorial College

Principal

Gourav Guin Memorial College

C. K. Road, Satbankura

Paschim Medinipur, 721253